



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT MEERA GIRLS COLLEGE, UDAIPUR, RAJASTHAN
Name of the head of the Institution	RITU MATHARU
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02942524006
Mobile no.	9571192445
Registered Email	meeragirlscollege@gmail.com
Alternate Email	iqacmgcollege@gmail.com
Address	Government Meera Girls College, Meera Marg
City/Town	Udaipur
State/UT	Rajasthan
Pincode	313001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Shashi Sanchiher			
Phone no/Alternate Phone no.		02942450079			
Mobile no.		9982336850			
Registered Email		shashisanchiher@gmail.com			
Alternate Email		iqacshashi@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/govt_mee_ra_girls_college/uploads/doc/AQAR1617.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://hte.rajasthan.gov.in/college/gg_cudaipur/IOAC			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82.55	2007	10-Feb-2007	09-Feb-2012
2	A	3.05	2014	05-May-2014	04-May-2019
6. Date of Establishment of IQAC			07-Aug-2007		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC proposal to Economics Department to organize industrial visit of students to develop entrepreneurship skills	04-Aug-2017 01	22
IQAC proposal to the Principal for Photocopier facility for students and faculty members	05-Dec-2017 01	6000
IQAC proposal to the Principal for installation of Solar Panels in the college	05-Dec-2017 01	6000
IQAC AGM	15-May-2018 01	8
Feedback from Non-teaching staff	08-Mar-2018 03	8
Feedback from Faculty Members	12-Feb-2018 06	52
IQAC meeting with Faculty Members	08-Jan-2018 01	41
IQAC meeting with Non-teaching staff	04-Aug-2017 01	3
New Teaching Pedagogy, Cafe Conversation introduced among faculty members	11-Dec-2017 02	56
Feedback from students	24-Oct-2017 18	150
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Geography	Minor Research Project	UGC	2017 1095	300000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Introduced Cafe Conversation, a novel teaching pedagogy to the faculty members	
Feedback from students, faculty and non-teaching staff taken	
AQAR filled and submitted for the year 2016-17	
IQAC Proposals to the Principal for installation of Solar Panel and Photocopier for students and faculty members in the college	
Conducted Annual General Meeting	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achievements/Outcomes
To introduce new teaching pedagogy-Cafe Conversation to faculty members	Cafe Conversation, innovative teaching method demonstrated to faculty members
Capacitate girls, specially tribal ones, by imparting Quality education	A large number of students achieved ranks in the University
To prepare AQAR for previous year	AQAR for previous year prepared and submitted
Feedback to be collected from all stakeholders	Feedback from Students, Faculty and Non-teaching staff taken
IQAC Proposals to the Principal for providing Photocopier facility for students and faculty members and installation of solar panels in the campus	Photocopier facility provided for students and faculty members
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14. Whether AQAR was placed before statutory body ?	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	07-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Institute is having Biometric Attendance for all the Employees. The attendance notification is sent electronically to the Commissionerate , College Education, Rajasthan, Jaipur. The Commissionerate can monitor the regularity and timings of the employees and can take action accordingly as and when required. 2. Student admissions, both UG and PG are online. The information regarding date of filling admission forms, subjects availability, category information, cut off percentage, fees, etc. are available on HTE portal. 3. The parents of students with attendance shortage are informed through SMS. 4. All payments such as salaries, bills, purchases, etc. are made online through Paymanager. The Accounts section is fully automated. 5. CCTVs are installed in all classrooms and keyplaces in the college campus so that the administration can monitor regularly and also for providing a secure campus environment to the students. The CCTV network is linked to the affiliating university. 6. All institutional purchases are made through PFMS and IFMS and GeM Portal for procurement of Goods and Services.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We make term wise teaching plan and strictly follow it. We have started enhanced use of ICT in Teaching learning such a smart class, E- Lecture and E-

content for effective teaching we also undertake filed project. We proved text book and reference materiel to the student. We organize PG level seminars and tutorial keeping in mind the importance of learner centric approach. Departmental Libraries are also then for the benefit of students. We also have dummy labs for Banking, Industries and accounting. We also incorporate and discuss current event and contemporary issues associated with course. We also encourage teacher to undertake new teaching pedagogies for the benefit of students. We organize extension Lectures by eminent scholar in PG Association.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Communication and IT skills	Nil	12/02/2018	180	YES	YES
Certificate in Laboratory Techniques	Nil	12/02/2018	180	YES	YES
Certificate in Food and Nutrition	Nil	12/02/2018	180	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	GEOLOGY	01/07/2017
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	294	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
New Perspectives in Banking(CAREER ORIENTED COURSES)	11/09/2017	46
Functional English(CAREER ORIENTED	11/09/2017	11

COURSES)		
Information Technology	15/01/2018	16
Green Chemistry	25/01/2018	9
Collection, Processing, Preservation Sale of Plant materials	15/01/2018	20
Collection, Processing, Preservation Sale of Plant materials	25/01/2018	18
Limnology and Fisheries	15/01/2018	14
Limnology and Fisheries	25/01/2018	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	COLLECTION, PROCESSING, PRESERVATION & SALE OF PLANT MATERIALS	20
MSc	NURSERY, GARDENING& GREEN HOUSE PRACTICES	20
MSc	Limnology and Fisheries	14
MSc	Limnology and Fisheries	12
MA	GEOGRAPHY(SURVEYING & LEVELLING)	22
MA	HOME SCIENCE	13
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback according to the NAAC guidelines was obtained from stakeholders such as students and non teaching staff by the Internal Quality Assurances Cell of the College. The results collected from the stakeholders were analyzed using statistical tools and then the report was submitted to the Principal of the Institution. Based on IQAC suggestions the Principal addresses the urgent issues immediately. Curative measures for other affairs are worked upon by the principal and faculty measures concerned with the issues requiring enhancement and amendments. Efforts were channelized for improvisation. Non teaching staff reported about the shortage of staff in their feedback. The matter was put up to the Commissionerate, College Education by the Principal. An open Chhatra</p>

Panchayat was organized in which the students brought up various issues such as maintenance of washrooms, improvement of hostel facilities, vacant post of librarian, etc. Immediate redressal of all issues except librarian was done, as the appointment of Librarian is under the purview of the Commissionerate, College Education, Rajasthan.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	1392	1658	1373
BCom	Nill	384	262	262
BSc	Nill	336	458	333
MA	Nill	445	515	343
MCom	Nill	120	250	107
MSc	Nill	60	310	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4885	942	115	Nill	101

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
115	46	147	Nill	3	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring and Counselling Cell of the college includes members from different departments of the college. They are engaged in mentoring related to social, academic, financial, economic and psychological problems faced by the students. The cell organized a test to measure stress level of the students. The resource persons Dr. Rashmi Singh and Dr. Jitendra Jinger tested the mental health of 40 students. After the test, they advised some tips and guidance regarding stress free lifestyle.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5827	115	51:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
147	115	32	3	97

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Sushil Nimbark	Associate Professor	Represented India in International Painting Exhibition, Netherlands
2017	Dr. Sushil Nimbark	Associate Professor	Represented India in International Painting Competition, Chicago, USA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Year	10/05/2018	06/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We organize Term Tests after the end of the term. Results of term tests are submitted to Incharge-Academics. We show the results of term tests to students also. Students who do not perform well are given additional help. We prepare schedule for term tests and tests are taken according to this schedule.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calender is prepared by Commissionerate, College Education, Jaipur, Rajasthan, and we follow it accordingly. Whereas Examination calender is prepared by the affiliating University. These calenders are available online and we display them on college notice boards also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://hte.rajasthan.gov.in/college/ggcudaipur/IOAC>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	763	713	93.4
Nill	BCom	Nill	243	240	98.7
Nill	BSc	Nill	229	225	98.25
Nill	MA	Nill	244	223	91.39
Nill	MCom	Nill	95	94	98.94
Nill	MSc	Nill	49	45	91.83
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://hte.rajasthan.gov.in/college/ggcudaipur/IOAC>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	3	2.32
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
workshop om career building	YDC	18/08/2017
Workshop on interview skills	YDC	06/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	00	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of ABST	1
Department of Zoology	1
Department of Psychology	2
Department of Music	2
Department of Political science	2
Department of Hindi	1
Department of URDU	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	All	3	Nil
International	All	13	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	7
Political Science	6
Hindi	2
Botany	1
Drawing	1
Chemistry	1

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	0	0	2018	0	0	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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0	0	0	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	11	57	1	1
Attended/Seminars/Workshops	1	28	25	136
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecture by Vivek Sharma Professor Geetanjali Institute on Career Counselling	NSS Unit	3	150
ONE DAY WORKSHOP ON THE TITLE- 'STEPS TOWARDS SELF RELIANCE ' TRAINING OF VERMICOMPOST HERBAL GULAL MAKING MASHROOM CULTIVATION	NSS Unit	5	44
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Best NCC Cadet	Distict level N.S.S. State Govt. Scout Guide Mandal Headqurter	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS and Aadhar Foundation	Training on Road Safety	3	95
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	00	0	Null	Null	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HIK Vision	Null	CCTV camera and NVR for students	5827
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
28.22	28.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Classrooms with LCD facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eLibrary provided by SSO, DoIT, Rajasthan	Partially	v13.2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	57540	Nil	237	44089	57777
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Sunil Dutt Shukla	Structure Function of Plasma Membrane	Department of College Education, Rajasthan, Jaipur	26/03/2018
Deepak Maheshwari	Natural Green House Effect	Department of College Education, Rajasthan, Jaipur	26/03/2018
Chandra Shekhar Sharma	Maharana PratapJeevan Parichay	Department of College Education, Rajasthan, Jaipur	26/03/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	146	5	1	0	5	2	26	2	0
Added	21	0	0	0	0	0	0	4	0
Total	167	5	1	0	5	2	26	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Digital podium with people link network support	https://www.youtube.com/channel/UCT1cBLHo14ZwTWyeIQIro8A

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

1645000

1270232

9999927

9927995

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through constituting different committees. Student Fund Advisory Committee Management of student fund collected is under the purview of Principal, assisted and advised by Students Funds Finance Committee. This Committee frame rules, define the power of expenditure to be exercised by the various committees and deal with matters related to the proper utilization of funds as per the state government directions. College Development Committee College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director-College Education, Vice-principal/Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non-government agencies in favour of college for infrastructure and academic maintenance. Purchase Committee For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. Building Committee and Maintenance committee Building Committee makes necessary arrangements for adding new academic infrastructure and care of the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. Maintenance committee takes care of any ad-hoc maintenance on the part of electricity, plumbing, instruments office makes the arrangements according to the demands raised by the departments and as per the direction of the maintenance committee. Garden Committee Garden Committee, a group of dedicated teachers, build and maintain the garden programme. The committee develops a yearly plan and outlines its expectations for the college. Committee also helps in preparing the green audit report. Library Committee Since last few years library is not supported by librarian considering this library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase. IT Committee IT committees look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. Cleanliness Committee Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations. The committee supervises the rainwater harvesting and water conservation and management. Sports Committee The committee consists of the Director physical education, faculty members and Store in-charge. Sports Committee supervise the management and execution of sports and the Physical Education-related activities, including the procurement and maintenance of all types of sports inventory.

https://hte.rajasthan.gov.in/dept/dce/mohanlal_sukhadia_university/govt_meera_girls_college/uploads/doc/AQAR%20writeup.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial support from government (Post metric, social welfare dept, CM scholarship)	864	4440800
Financial Support from Other Sources			
a) National	Mahindra Finance	60	750000
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Ek Bharat Shreshtha Bharat	20/11/2017	500	Health Department , raj Govt, MPUAT University, Geetanjali Medical College , patanjali Yogpeeth, Municipal Corporation Udaipur
Employment oriented spoken english tutorial	12/01/2018	160	IIT Mumbai
,Entrepreneurship awareness camp	06/07/2017	400	RK Sansthan Udaipur
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	DISHARI program under RUSA for students for competitive Exams coaching.	404	1617	15	12
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Twenty eight organizations	215	12	Nil	Nil	92
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	534	All	All	Govt. Meera Girls College, Udaipur	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	institutional	456
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	21	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council was formed by the election of student union in the month of August 2017. Since then elected student representatives organized numerous activities in the college. The College Student's Union is body that represents the interests of students in college administration and academic activities. It

is a platform responsible for organizing various student activities. The administrative body consists of a President, Vice President, General Secretary, Joint Secretary and Class Representatives. The Principal along with staff advisor provide guidance to the student leaders of student union. All the student office bearers and representatives are elected by the students through a democratic and transparent process. The student representatives are also appointed as members of the college committees such as cultural committee, disciplinary committee, IQAC. This enables the participation of the student community in taking major decisions concerning the curricular and co-curricular activities of the college. The student's union organised many noteworthy events throughout the year such as cultural, literary, sports activities. Some of the important events like each year at the credit of Students Union from August 2017-January 2018 are Garba function , Freshers day celebration ,inaugural and oath taking of the new executive body ,Independence day , Vivekanand Jayanti, Voter's Day, Teachers Day, Hindi Diwas, Republic Day, Basant Panchami celebration.This year also executive body welcomed Fresher Students. Students grievances were discussed in 'Khuli Panchayat" with college administration. During college admissions, they established a Help Desk in College premise,so as to help the new comers and their parents.They also played vital role in Green Initiative Programs. In the very same manner,they acted as volunteers during examination time at the time of Universitys Annual Examination Form deposition. This year also Miss Meera contest was organized by the Students Union and a high majority of the college students participated with great zeal and enthusiasm.. Besides Students Union every department has an active student association consisting of President, Vice President, Secretary, Treasurer nominated on merit basis. The association is monitored by the faculty members who are responsible for the smooth conduct of the association meetings and events .The association was inaugurated at the beginning of this academic year with a guest lecture by an eminent speaker .Various co-curricular activities organized by each association include guest lectures by experts, farewell party, seminars, extension lectures, field visits and competitions like essay ,slogan ,poster making ,Rangoli making ,quiz competition in all the 19 subjects with post graduate courses and map making especially in Geography, Shloka Smaran in Sanskrit and Mandna drawing ,multi cuisine making in Home Science. Thus, student's Union promoted mutual contact, a democratic outlook and a spirit of oneness among the students of the college. They made representations along with college authorities on matters concerning common interests of the students. That is how student council and union functions effectively in all sphere of development of college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has an active Alumni Association. The college convenes regular meetings of the alumni association and the members actively participate in various activities of the college. Alumni associations Sponsor academic seminars and other programs. The college also invites the former faculty members of the institution for various functions and keeps in touch with them, especially on Foundation Day, Annual General Body Meeting and on annual prize distribution day. Their feedback and suggestions are taken into account while framing and implementing different programmes of the college.The Alumnus make good efforts to get involved in overall development of the college premise as well as various beneficiaries of it. Time to time they provide monetary support and guidance throughout the year.The Alumni Association has provided benches,water cooler, furniture, tree guards, plants etc.to beautify the premise.

5.4.2 – No. of enrolled Alumni:

355

5.4.3 – Alumni contribution during the year (in Rupees) :

129300

5.4.4 – Meetings/activities organized by Alumni Association :

1. Foundation day celebration 2. Annual General Meeting 3. Executive meeting 4. Executive meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal of the college is the main administrative post of the college. There are academic in charge and administrative in charge. Under the academic in charge there are three faculty deans, Arts, Commerce and Science faculty Deans . Thereafter In Charges of different departments, and then faculty members are there. Under administrative in charge there are three departments - establishment, academic and accounts. All three departments have office in charges and a committee of faculty members working for these departments. Co curricular activities are under the supervision of coordinator who is a senior most faculty member. Co coordinator , convenor , committee members are associated with activities of the committees with representation of students in various committees like Students Union, IQAC and participation of students in all activities organized by different committees of the college. Subordinate staff is part of administrative body including lab assistant, and lab boy, warden and matron in the hostels. 2.Ek Bharat Shreshtha Bharat programme was launched in the college in 2017-18 which aims to enhance interaction and promotes mutual understanding between people of different states/UTs through the concept of state/UT pairing. Our state Rajasthan was paired with Assam. A number of activities were conducted in the college with the participation of many committees like Youth Development Centre, Literary Committee, NSS, Cultural Committee, Womens Cell and Human Rights Club. Assam Craft Exhibition was organized by YDC, A 40 minutes movie displaying culture and cuisine of Assam was shown to the students by the Literary Committee. Home Science Department organized Rangoli and Assamese cuisine competition for students. Womens Cell invited an Assamese Couple for language interaction.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the year 2017-18, 6 out of 115 teachers participated in curriculum development and planning activities of the affiliating University, MLSU as members of Board of Studies, Committee of Courses, Exam Panel members for various subjects, Empanelment committee meeting, subject experts and Ph. D Entrance Interview Committee. The

Principal of the college is member of Academic Council of the affiliating University. The faculty members of Department of Home Science design their curriculum themselves as this department is not available with the University.

Teaching and Learning

Experiential, participative learning and problem solving methodologies are adopted through practical demonstrations, field visits, industrial tours. PG Associations of Departments provide students exposure to become event managers, program organizers and participants. A new teaching pedagogy- Café Conversation was introduced in 2017-18 which helps students practice perspective taking by allowing them to represent their view in small group discussion. Many teachers have been using ICT tools as aids in their regular teaching. Student feedback was taken and analysed by IQAC and improvements were made regarding teaching and learning. Extra classes were being organized for slow learners to bring them at par.

Examination and Evaluation

Much of exam related work is online. Absentee statement for each exam is uploaded on exam portal of the university after an hour of commencement of exam. Internal assessment done by the institute includes Term-Tests. Students are informed about their performance. Student assignments, internal exams and seminars are integral part of curriculum in PG Science Departments. Other PG Departments regularly conduct seminars to make students learn way of expression and share their ideas. Exam related grievances of students forwarded by the college administration are redressed by the university. The students can view their checked answer-scripts under RTI Act, 2004.

Research and Development

About 50 percent of the faculty members are registered supervisors from the affiliating university. About 10 Ph.Ds were awarded in 2017-18 to scholars working under various supervisors of the college. One Minor Research Project with UGC grant of 3,00,000/- was awarded to Dr Deepak Maheshwari, Department of Geography in 2017. Out of total research publications, 16 are in UGC-CARE list

journals and in deleted list and 41 other published articles are to the credit of the college faculty. There are 18 books/ chapters in edited volumes/books/ conference proceedings in 2017-18.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a spacious library and is pioneers among the government colleges of Rajasthan, using barcode technology for books circulation. The Library runs a "Book Bank", consisting of core texts books, issued to needy students for the whole academic year. We use web-centric e-Library application available through SSO portal. Expenditure for purchase of books for 2017-18 was Rs. 44,089 thousand and for infrastructure augmentation was 28.03694 lacs. The IT infrastructure has been augmented with E-lectern facility, one room with teleconferencing facility and Smart boards. The expenditure incurred on maintenance of physical and academic support facilities was Rs. 111.98 lakhs.

Industry Interaction / Collaboration

Interview Skills Training for students was organized by YDC on 06-09-2017. Personality Development organized by NSS Achievers Sansthan, Udaipur. Training on Vermi-compost organized by NSS and Soil Science Department, RCA, MPUAT. Preparation of Road Safety Survey Report was done by students under supervision of NSS Adhaar Foundation. About 50 extension and outreach programs were conducted in 2017-18 by the institution through NSS/NCC and other bodies of the institution including the ones organized in collaboration with industry, community and NGOs.

Human Resource Management

There were 115 full time teachers against 147 sanctioned posts in 2017-18. The recruitment of faculty is done by Rajasthan Public Service Commission. Two new faculty members, Dr. Ritu Dubey and Sheeba Haider (RPSC selected) were appointed in the college by Commissionerate, College Education, Jaipur, Rajasthan in 2017-18. The college organized 8 professional development/ administrative training programs for teaching and non-teaching staff and 16 teachers attended Orientation/Refresher/Short Term Course/FDP in 2017-18. Annual

	Performance appraisal of the faculty is done by the Principal.
Admission of Students	Student admissions, both UG and PG, are completely online according to the rules and regulations of admission policy issued by Commissioner, College Education, Jaipur, Rajasthan. Admission related information is available on the Departmental website - hte.rajasthan.gov.in Seats are reserved for SC, ST, OBC, MBC, EWS as per quota decided by State Government. Committees for UG and PG are formed for online admissions. In 2017-18, 2574 students were admitted at entry level. Tribal students secured positions in general merit also.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment, etc. There exist Board of Governance and Project Monitoring Committee for execution of RUSA schemes. Boys' Fund Committee, College Development Council, Students' Union Advisory Committee etc are involved in planning and development execution. Budget planning is asked by state government in the beginning of financial year using IFMS modules. https://www.ugc.in/ http://hte.rajasthan.gov.in/ https://ifms.raj.nic.in , https://pfms.nic.in
Finance and Accounts	PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial- modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plan and Centrally Sponsored Scheme specially RUSA. The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan is used to publish Bidding documents, amendments, clarifications. Besides SPPP College is

	also a member of GEM a self-sustaining and user- friendly portal for making procurement by Government officers https://sppp.rajasthan.gov.in/ , https:// ifms.raj.nic.in , https://pfms.nic.in
Student Admission and Support	Admissions- DoIT, Government of Rajasthan Student Support - Department of Information Technology and Communication, Govt. Of Rajasthan http://scholarship.rajasthan.gov.in Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare Scholarship, Scooty for meritorious girls and for MBC girls too are disbursed to students online, Private scholarships and support from staff is also available for students.
Examination	online submission of exam forms, exam schedule, results, absentee statement all are done online
Administration	Regular administration work is enrouted through http://hte,rajasthan.gov.in/dce.egov@gmail.com . Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, E- Library and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal. URL: https://sso.rajasthan.gov.in/signin

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Jayant Sharma	EAR 17 Swiss Conference , Zurich, Switzerland	None	160709
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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Music and Meditation workshop	Music and Meditation workshop	20/07/2017	20/07/2017	149	6
2017	Workshop on Goods and Service Tax	-	12/09/2017	13/09/2017	200	Nil
2017	UGC sponsored workshop on Importance of Yoga Education Employment in Student Life	-	14/09/2017	15/09/2017	215	Nil
2017	UGC sponsored "Role of Higher Education Institution in Nation Building"	-	19/09/2017	20/09/2017	86	Nil
2017	Introduction and Demonstration of New Teaching Pedagogy-Café Conversation	-	11/12/2017	12/12/2017	65	Nil
2018	Workshop on Research	-	03/01/2018	03/01/2018	81	Nil
2018	Yoga and Meditation workshop	-	10/01/2018	10/01/2018	Nil	14
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Advances in survey statistical and analytical tools in research methodology, ACES BNU, Udaipur	9	16/05/2018	30/05/2018	15
ICT Tools Technologies for Teaching Learning Process Institutes, MNIT, Jaipur	1	03/02/2018	07/02/2018	5
Refresher Course, HRDC, MDSU, Ajmer	1	01/12/2017	21/12/2017	21
Refresher Course, ASC, JNU, Delhi	1	31/07/2017	25/08/2017	27
Online Training (ESRI, USA and Udemy)	1	03/09/2017	30/09/2017	28
Short Term Course, ASC, Jaipur	1	29/01/2018	03/02/2018	7
Orientation Course, UGC HRDC, MDS University, Ajmer	1	05/02/2018	04/03/2018	28
UGC-Sponsored Refresher Course, HRDC, MDSU, Ajmer	1	24/05/2018	13/06/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
4 residential quarters	1 quarter for matron	A General and Tribal

in the college campus for faculty members, a Gymnasium with basic workout facility, canteen facility is available, Health check-ups are organized by Health Centre, Centralized RO system for pure drinking water facility for all.

Medical bill reimbursement and Pension as per Govt. rules.

Medical bill reimbursement and Pension as per Govt. rules.

Medical bills reimbursement and Pension as per Govt. rules.

and 2 quarters for non-teaching staff in the campus, canteen facility, Health check-ups are organized. Medical bill reimbursement and Pension as per Govt. rules.

Girls Hostel, Meera Sports Academy for students, canteen facility, Health check-ups and lectures on common issues related to girl students are organized. Sanitary pad vending machine installed in the college as well as girls' hostel.

Counselling and Mentoring of students done by a separate cell in the college. A number of scholarships are provided by the Government like CM scholarship, scooty for meritorious and MBC girls, social justice and welfare scholarship. Some Private scholarships from Mahindra Finance Co. Ltd.

Were also awarded to deserving students. A Parent - teacher association is there which conducts meetings and thereafter issues raised by parents are taken care of and resolved.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. Internal audit is done as and when required throughout the year by the Internal Audit Committee formed by the faculty members of the college. The committee takes up audit tasks such as checking bills, verifying bills from the store, verifying whether the correct bill amount has been entered in cash-book. Thereafter the bills are countersigned by DDO, Drawing and Disbursing Officer of the institute. External audit (physical and Financial) is done by the Director, Directorate of Inspection, Government of Rajasthan and AG Office of Central Government which also does financial audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mahindra Finance Limited and MP LAD Fund	1750000	Scholarships for Meritorious students and construction of Girls Common Room

[View File](#)

6.4.3 – Total corpus fund generated

53281826

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting was organized by the Parent -Teacher Association providing a forum for parents to interact with teachers and solve any issues of their wards.

6.5.3 – Development programmes for support staff (at least three)

1. Music and Meditation workshop was organized for support staff on 20-07-17(6 participants) 2. Yoga and Meditation workshop was organized on 10-01-18 (14 participants).

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Student Tracking System - The students who come to get their degrees from the college are required to fill a form in which information is asked about their placement details. 2. A New Teaching Pedagogy, Cafe Conversation was introduced to the faculty in the year 2017-18. 3. IGNOU courses for Skill development viz. Certificate Program for Lab Technician (CPLT), Certificate in Food and Nutrition (CFN), Certificate in Communication and Information Technology Skills(CCITSK) were run for students in 2017-18 4. Dishari, a free competitive Exam Coaching was run in the college for students as a program of Commissionerate in 2017-18.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	New Teaching pedagogy, Cafe Conversation introduced among faculty members	11/12/2017	11/12/2017	12/12/2017	65
2017	Feedback from students	24/10/2017	24/10/2017	10/11/2017	150
2017	IQAC	04/08/2017	04/08/2017	04/08/2018	3

	meeting with Non-teaching staff				
2018	IQAC meeting with Faculty Members	08/01/2018	08/01/2018	08/01/2018	41
2018	Feedback from Faculty Members	12/02/2018	12/02/2018	17/02/2018	52
2018	Feedback from Non-teaching staff	08/03/2018	08/03/2018	10/03/2018	8
2018	IQAC AGM	15/05/2018	15/05/2018	15/05/2018	8
2017	IQAC proposal to the Principal for installation of Solar Panels in the college	05/12/2017	05/12/2017	05/12/2017	6000
2017	IQAC proposal to the Principal for Photocopier facility for students and faculty members	05/12/2017	05/12/2017	05/12/2017	6000
2017	IQAC proposal to Economics Department to organize industrial visit of students to develop entrepreneurship skills	04/08/2017	04/08/2017	04/08/2017	22
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Awareness camp on "Breast Feeding" 47 (Women Cell)	04/08/2017	04/08/2017	47	Nil
Oath Taking and Extension Lecture on Beti Bachao Beti Padhao	05/09/2017	05/09/2017	108	Nil
Extension Lecture on "Daughters are Precious"	17/11/2017	17/11/2017	290	Nil
Workshop on Personality Development	06/01/2018	06/01/2018	100	Nil
Training Programme on Bandhej & Block Printing	26/01/2018	26/01/2018	150	Nil
Training Programme on Women Health	29/01/2018	29/01/2018	150	Nil
Skill Development Summer Camp Yoga Meditation	11/06/2018	26/06/2018	23	Nil
Food & Nutrition Camp	11/06/2018	26/06/2018	18	Nil
Computer Basic Course	11/06/2018	26/06/2018	15	Nil
English Improvement Course	11/06/2018	26/06/2018	52	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Green Oath on Independence Day, Wild Life Week celebration, International Fisheries Day Celebration. 25 of power requirement met through renewable sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2017	3	3	01/12/2017	Nil	Nil	Nil	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student related rules(Admissions and Discipline)	01/07/2017	Prospectus of the institution published for the academic year 2017-18 contains all student-related information such as courses being run in the college, process of admission, department-wise information about faculty members, academic calendar, sports and games activities, cultural activities, fee structure, library facilities, computer laboratory facilities, disciplinary rules and related provisions of penalties
Student Election Process	13/08/2017	LYNGDOH COMMITTEE The education department of Government of Rajasthan issued the guidelines of Lyngdoh Committee for Students Union elections as accepted by the Supreme Court of India. These were as follows: 1. Conditions regarding eligibility of candidates for various posts. 2. Election related expenditure and financial accountability. 3. Code of conduct for the supporters of the candidates. 4. Grievance redressal mechanism 5. Other recommendations related to class representatives elections, organisation of leadership training programmes by the institution with the

assistance of commercial organisations, provisions for filling vacancies arising inbetween. Further, Students Union elections shall be required to be conducted every year within six to eight weeks from the beginning of the academic session.

Student Union-constitution

28/08/2017

STUDENTS UNION CONSTITUTION In follow up of the Lyngdoh Committee recommendations for regulating Students Union elections, constitution of Students Union of the college provides for the code of conduct. The Students Union elections in the college are conducted for five positions namely president, vice president, General Secretary, joint secretary and class representatives. These elections are based on direct polling. Eligibility for these elected positions have been decided in consonance with Lyngdoh committee recommendations . In case of infringement of the guidelines, penalties are imposed on the candidates.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Human Rights day celebration	09/12/2017	09/12/2017	300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Green Oath on Independence Day, 2.Wild Life Week celebration , 3. International Fisheries Day Celebration, 4.Swach Bharat Abhiyan, 5.No Plastic Campus, 6.Student visit to Bio Diversity park

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 "Wama Saksham" "Wama Saksham" in Hindi literally means making women capable. The nomenclature owes its origin to our stated objective of empowering women strengthening the inner and outer self. As a Best Practice as well as an extensive programme, Wama Saksham commenced in the premises (Sports Academy) of Government Meera Girls College on 9th January 2014. Objectives of the Practice

- The main objectives of the practice is to train students for their self-defense, physical and mental wellbeing.
- To enhance level of confidence and courage of girls
- To bring about overall personality development
- To facilitate empowerment of students.
- To make them aware about their health and hygiene.
- To inculcate significance of the human values.
- To make them aware about women rights and laws.

The Context Our college is girls' college and 70 percent of our students belong to rural and economic weaker sections of the society. Empowering our students is the major objective of our college and also in tune with the mission and vision of our college. The programme is meant to make our students aware about the women security issues. The major challenge was to arrange for the funds to run this programme. The Practice The programme is aimed at enhancing physical capacity and efficiency of the students ,to enhance mental strength, their behavior, gesture and posture and overall body language, communication skills with a view to instill courage so that they can face adverse situations and threats. This apart, training sessions on personal grooming, good food habits, yoga and meditation through Music, Judo, Karate and martial art are imparted. The programme also aims to give students information regarding women rights, atrocities, harassment and domestic violence issues. Road safety and traffic rules information is also given to students. EVIDENCE OF SUCCESS Tribal Area development Department has sanctioned 13 lakhs in the year 2017-18 for the activities under the said programme. The programme is gaining popularity and more students are interested to join the programme for which additional resources are required. BEST PRACTICE-2 NEW TEACHING PEDAGOGIES Objectives of the Practice-

- New pedagogies bring out the students' best in the form of listening, speaking and participative skills.
- The purpose of these new teaching techniques is to exploit the strengths of both the faculty and the students.
- To provide the learners with authentic and engaging opportunities for learning.
- This breaks the monotony of regular classroom teaching.

The Context- The classroom teaching is a routine feature in teaching-learning process and the need was felt to make the teaching-learning an exciting affair. It was realized that routine teaching involves a passive communication process wherein lectures are delivered by teachers while the role of the students is restricted to listening only. With a view to involve the students, make them responsive and ensure the participation of students thereby making teaching-learning interesting through an active two-way communication process. Various innovative methods have been planned by IQAC through "New Teaching Pedagogies" as a best practice. Marking a break from monotony, these methods are expected to make teaching- learning an enjoyable experience for teachers as well as students. Participation of students is encouraged in these novel methods of teaching to ensure the active participation of the students as well as to arouse their interest and make teaching-learning an enjoyable experience. The Practice- Café conversation was introduced in 2017-18 as a strategy to help students practice perspective-taking and voicing their opinions in a small group. The topic of demonstration was "Impact of demonetization on different sections of society" and the demonstration was done by the students of Department of Economics and Banking and Business Economics. This teaching technique was practiced by the students in various classes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://hte.rajasthan.gov.in/college/ggcudaipur/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Wama Saksham for self Defense and personal development of Students, Financial assistance from various government and non government sources, Self employment r awareness three days camp for students, Skill development courses by NSS and Women cell Wama saksham

Provide the weblink of the institution

<http://hte.rajasthan.gov.in/college/ggcudaipur/>

8.Future Plans of Actions for Next Academic Year

For the session 2018-19 institute have following action plans: To further arouse environmental consciousness among the students by organising extension lectures , training programs, workshops and demonstrations. To organise programs for waste management, energy conservation etc. to promote awareness among students. To benefit larger number of students by enrolling them in value added courses run by various faculties in the college. To promote awareness about Learning Management Systems(LMS) and other ICT tools among faculty members and students. To strengthen students mentoring processes in the college. To further promote the activities of Wama Saksham, as have already been recognised as best practice by the state government. Focus shall be on benefitting more tribal students and seeking further assistance from NGOs and government institutions.