राजस्थान सरकार
आयुक्तालय, कॉलेज शिक्षा, राजस्थान, जयपुर
Block-4, RKS Sankul, JLN Road, Jaipur- 302015, Rajasthan
Website: http://hte.rajasthan.gov.in/dept/dce/ e-mail: innovation.cceraj1@gmail.com Ph.: 0141-2706847 (O);

INTERNSHIP PROGRAMME FOR GOVERNMENT COLLEGE STUDENTS

Premier Research Internship for Merit & Excellence (PRIME)

1. Introduction

Globally, advancements in diverse fields of Science, Arts, and Commerce are opening new opportunities for research, innovation, and professional growth. To provide students of selected Government Colleges in Rajasthan an opportunity to gain exposure, develop research aptitude, and enhance employability skills, the Commissionerate of College Education, Government of Rajasthan, proposes an Internship Programme for regular undergraduate and postgraduate students. Students will be provided internships at premier institutions such as IITs, IISERs, IIMs, top Central Universities (latest NIRF 1-100 ranking), DBT Institutions, DST Institutions, DAE Institutions, latest NIRF Top 1-10 Ranking Universities, and CSIR Labs.

2. Important Dates

2.1 The opening and closing dates for applications will be separately notified by the Commissionerate of College Education, Rajasthan.

3. Eligibility

3.1 The program is open only to regular students of selected Government Colleges of Rajasthan.

3.2 The following categories of students are eligible:

- **Undergraduate Students:** All semesters except VI (final semester).
- **Postgraduate Students:** All semesters except IV (final semester).

4. **Streams covered:** Science, Arts, and Commerce.

5. **Number of Internship Opportunities Offered (Total 900) ***

*In the first year of implementation, a total of 900 internship opportunities shall be offered under the programme. The number of internship slots may be enhanced in subsequent phases, subject to student interest, volume of applications received, and availability of consent and capacity from the host institutions

- Science: 400
- Arts: 400

- Commerce (including management programs): 100

Science

Chemistry	Life Sciences (Zoology, Botany, and allied subjects)	Physics	Mathematics	Geology	Computer Science
100	150	75	25	25	25

Arts

History	Political Science and Public Administration	Economics	Geography	Hindi	English	Other subjects
50	75	15	100	15	15	30

Sociology	Sanskrit	Drawing & Painting	Philosophy	Garment Production & Export Management, Textile Design & Painting	Home Science
15	15	15	15	15	25

Note:

- In case sufficient applications are not received from any stream, seats may be transferred to another stream with higher demand. Similarly, seats may be transferred to another subjects with higher demand with approval from Commissioner College Education.
- The number of opportunities may also be reshuffled based on consent from host institutions with approval from Commissioner College Education.
- Internships in interdisciplinary areas shall be permissible.
- The Principal shall ensure that minimum 5 applications have to be submitted by the College.

6. Application Procedure

6.1 Applications will be submitted through a Google Form (link to be notified at the time of application advertisement).

6.2 Each application must include:

- A write-up (approximately 250 words) in Hindi or English on the specific area of interest and intended learning outcomes.
- Only the typed write-ups shall be admissible.

- Last semester mark sheet

6.3 Applications will be endorsed by the concerned subject faculty member (nominated by R&D Cell with approval from Principal) and verified by the Principal of the applicant's college

6.4 Students may check the attached list of Government Colleges before submission of internship application.

7. **Selection Criterion**

7.1 Selection will be based solely on the quality and relevance of the write-up/area of interest, as evaluated by Subject Matter Experts.

7.2 Final selection will be subject to the availability of internship positions at host institutions.

7.3 In case the same marks are obtained after evaluation by experts, priority will be given to the student senior in age, i.e., as per date of birth.

7.4 If a student, after final selection, must confirm acceptance within five working days by email. If the offer is not accepted within five working days, the next student on the waiting list will be given the opportunity.

7.5 Plagiarized or copy-pasted write-ups will be rejected at the first stage. Students must submit original idea-based write-ups reflecting their genuine academic interests and proposed area of work.

8. **Allocation of Institute**

8.1 Allocation of the institute shall be done as per the availability of internship seats at the host institute and consent from the mentor/supervisor at the host institute.

9. **Duration of Internship**

9.1 The duration of the internship will be a maximum of 8 weeks (based on the approval of the mentor/supervisor from the host institute), preferably in May-June.

9.2 The minimum duration of the internship shall be 4 weeks, subject to acceptance by the host institution and the assigned mentor/supervisor.

10. **Fellowship and Support**

10.1 Selected students will receive a stipend of ₹8,000 per four weeks,and a total of ₹16,000 for eight weeks.

10.2 Travel Allowance (TA):IIIrd AC train fare (to-and-fro) or AC bus fare from the student's college location to the host institution.

10.3 A certificate of completion will be issued by the Commissionerate of College Education upon successful completion of the internship and submission of verified reports.

11. No student shall be permitted to undertake an internship more than twice.

12. **Payment Procedure**

12.1 **After completion of the first four weeks,** the student must submit the following via email to his/her Government College:

12.1.1 A progress report verified by the mentor/supervisor at the host institution.
12.1.2 Bank account information (Name of account holder, IFSC Code, Bank Name, Bank address, Mobile Number of account holder).
12.1.3 On verification, the first installment of ₹8,000 will be transferred by the College to the student's bank account.

12.2 **After completion of the eight weeks,** the student must submit the following via email to his/her Government College:

12.2.1 A complete report verified by the mentor/supervisor.
12.2.2 A duly filled TA form along with bank account information.
On verification, the second installment of the stipend (₹8,000) and the eligible TA will be transferred by the College to the student's bank account.

13. **Role and responsibility of the Government College**

13.1 The R&D Cell shall be the focal point for supervision and execution of this scheme.
13.2 The Principal shall ensure that minimum 5 applications have to be submitted by the College.
13.3 It shall provide all necessary support to students in filling the registration form and guidance in preparation of the required write-up.
13.4 The Principal may nominate additional faculty members to the R&D Cell, as per requirement, to support students.
13.5 The R&D Cell shall ensure that the student endorsement form is duly filled and verified by the concerned department faculty. The Principal shall issue necessary directions to all HoDs of the College in this matter on priority.
13.6 With prior approval of the Principal, the R&D Cell shall nominate faculty member(s) to remain in regular contact with students during their internship, so that timely support and hand-holding may be provided, if required.
13.7 The R&D Cell shall forward the payment applications received from students to the Accounts Section. Upon approval of the Principal, fellowship and travel allowance (TA) shall be transferred to the students' accounts.This procedure shall be completed in maximum fifteen days.
13.8 The R&D Cell shall also ensure that honorarium, TA, and logistics support are provided on priority to experts nominated by the Commissionerate of College Education for outreach and evaluation purposes, after submission of the bills by expert. This procedure shall be completed in maximum fifteen days.
13.9 A copy of each internship report submitted by students shall be retained by the R&D Cell and made available to the concerned department/IQAC as and when required.

14. **Terms & Conditions**

14.1 The Selected students must strictly follow the rules, regulations, and discipline of the host institution.No request for a change of host institution will be entertained once

allocation is made.Availability of accommodation during the internship will be solely at the discretion of the host institution. If accommodation is not available, students will have to arrange it themselves.

14.2 Timely submission of verified reports is mandatory for the release of the fellowship amount and TA.

14.3 If a student discontinues the internship without prior approval, the fellowship and TA shall be refunded to the college, if received by the student.

15. In case any clarification is required regarding the provisions of the guidelines, the Additional Chief Secretary/Principal Secretary/Secretary Department of Higher Education, shall be the final authority.

16. **Contact**

Commissionerate of College Education, Rajasthan
Block IV, ShikshaSankul, JLN Marg, Jaipur - 302015
Email:internship.cce@gmail.com